



# MARYLAND Department of Health

Larry Hogan, Governor · Boyd K. Rutherford, Lt. Governor · Robert R. Neall, Secretary

## Office of Procurement and Support Services

Dana Dembrow, Director

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### Multi-Step Invitation for Bid (MS-IFB) RESOLICITING FOR CODING AND DATA ENTRY SERVICES MDH/OPASS #20-18679/eMMA Project ID# BPM019316

#### Addendum #4 Issued: May 19, 2020

All persons who are known by the Issuing Office to have received the above-mentioned MS-IFB are hereby advised of the following revisions to the MS-IFB:

#### Key Information Summary Sheet Now Reads:

<b>Bid Due (Closing) Date and Time:</b>	May 21, 2020 @ 2:00 PM Local Time Bidders are reminded that a completed Feedback Form is requested if a no-bid decision is made (see <b>page iv</b> ).
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<b>Bid Opening Date, Time and</b>	May 28, 2020 @ 2:00 PM Local Time
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#### Key Information Summary Sheet of the REVISED TO READ:

<b>Bid Due (Closing) Date and Time:</b>	May 26, 2020 @ 2:00 PM Local Time Bidders are reminded that a completed Feedback Form is requested if a no-bid decision is made (see <b>page iv</b> ).
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<b>Bid Opening Date, Time and</b>	June 2, 2020 @ 2:00 PM Local Time
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See revised Excel Bid form: [MDH OPASS 20-18679 Bid Form Revised 05.19.20](#)

**Pre-Bid Meeting Minutes 1 Reads:**

MDH generates 6,000 documents per month, on average, and the Maryland Department of Health is issuing this because we do need this, as far as the contract.

**Pre-Bid Meeting Minutes 1 Now Reads:**

MDH generates 60,000 documents per month, on average, and the Maryland Department of Health is issuing this because we do need this, as far as the contract.

**Pre-Bid Meeting Minutes 2 Reads:**

As the table illustrates below, MDH generated approximately 6,000 documents per month, on average, in 2018.

**Pre-Bid Meeting Minutes 2 Now Reads:**

As the table illustrates below, MDH generated approximately 60,000 documents per month, on average, in 2018.

**Q&A Part 2 Question #6 Reads:**

6. How much are you paying for the current vendor's services? Do they charge a different rate per format?	6. See response in question #1. The incumbent does charge BCCDT a different rate per each of their three ( 3) document formats.
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**Q&A Part 2 Question #6 Now Reads:**

6. How much are you paying for the current vendor's services? Do they charge a different rate per format?	6. See response in question #1. The incumbent does charge different rates per each format.
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All other terms and conditions remain unchanged.

This Addendum is issued under the authority of State Procurement Regulations, COMAR 21.05.02.08 and with the approval of the Procurement Officer MDH.

May 19, 2020

Date

*Dana Dembrow*

Dana Dembrow  
Procurement Officer, OPASS

**ADDENDUM # 4 ACKNOWLEDGEMENT OF RECEIPT FORM**

I acknowledge receipt of Addendum #4 to MS-IFB MDH/OPASS #20-18679  
“RESOLICITING FOR CODING AND DATA ENTRY SERVICES” dated May 19, 2020.

\_\_\_\_\_  
Vendor’s Name

\_\_\_\_\_  
Authorized Signatory – (Print/Type)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*To be submitted with Offeror’s bid response.*

**ADDENDUM # 4**